

# Other Fees and Charges

## Undergraduate Dining Plan Charges

Default Plans**	Resident & Non-resident
First time first year (FTFY) Auburn Student	\$1,470.00
Non-FTFY student living on main campus	\$989.00
Non-FTFY student living off campus	\$425.00

\*\*These are minimum dining plan levels charged each semester. Larger plans are available for purchase. Details may be found at [auburn.edu/dining](http://auburn.edu/dining).

## Course Drop Fee

A \$100.00 per class fee is charged for classes students drop between the 6th and 15th class day of the fall and spring semester. The charge is assessed for classes dropped between the 3<sup>rd</sup> and 10<sup>th</sup> class days for the full summer term; 3<sup>rd</sup> and 5<sup>th</sup> class days for the respective mini terms.

## Late Payment Charges

All students, regardless of classification, must clear tuition, fees and other university obligations by the deadlines set by the university, or be liable for late payment charges. Late payment charges will be assessed following each due date at 1.5 percent of the unpaid balance.

Returned Check Charge	\$25.00
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Note: All checks accepted subject to collection.

## Fees Related to Graduation

Graduation Fee (each degree)	\$40.00
Replacement Diploma Fee	\$40.00
Thesis/Dissertation Fee	\$50.00

## Internship Courses

Students registering for an internship course only, and no other courses, will be assessed at the per credit hour rate and pay tuition. No student services fee will be assessed **provided that the student is not enrolled in any other courses and is taking an internship course only**.

## Special Service Fees

Cooperative Education Program	\$100.00
Cooperative Education/Graduate Distance Education ID Fee (athletic tickets)	\$110.00
Cooperative Education Diploma Fee	\$15.00

## Proctoring Fees

Students taking online classes may have the option (as approved by the instructor) to take exams using a third-party proctoring service provided by non-Auburn vendors (e.g., ProctorU, Examity, an individual or a vendor within SmarterProctoring). Third-party proctors are external to Auburn University and require fees for proctoring services to be paid directly by the student taking the exam.

## Resignations and Refunds

Students officially resigning prior to the start of a term will not be held liable for tuition and fees (other than non-refundable fees). Students resigning during the first 15 days of classes for fall/spring terms (10<sup>th</sup> class day for the full summer term or 5<sup>th</sup> class day for the respective mini terms) will be charged a \$100 Resignation Fee.

The liability for tuition and fees will not be excused for resignations effective after the 15th class day of fall and spring semesters and after the 10<sup>th</sup> and 5<sup>th</sup> class days for summer full and mini semesters, respectively, except in cases of resignation caused by personal

illness (physicians statement required), death or illness of an immediate family member (death certificate or physician's statement required) or call into military service (copy of activation orders required, excluding temporary training assignments). A pro-rata reduction will be made in cases of personal illness, death or illness of an immediate family member (parent, sibling, spouse, child or legal guardian) and a full reduction for military service activation. Students having made prior payment will be refunded the amount paid less their liability after the resignation. Students suspended for disciplinary reasons are not eligible for refunds or reductions in liability. Resigning students receiving refunds will first have their refunds applied to any outstanding obligations and to any scholarship, grant or loan which they had received for the term.

Students reducing course loads on or prior to the 15th day of classes of fall and spring semesters, the first 10 class days of the full summer term, or the first 5 class days of a mini session may be eligible for a partial refund or reduction in liability of tuition and fees. To be eligible, the adjustment must be completed on or before the 15th day of classes of fall and spring semesters, the first 10 class days of the full summer term, or the first 5 class days of a mini session. In such cases, tuition and fees will be reassessed based on the adjusted schedule.

Students who believe that extenuating circumstances warrant an exception to the refund policy must submit an appeal in writing to the Director, Office of Student Business & Account Services, Martin Hall. Acceptance or rejection of the appeal will be communicated within 10 business days.

Any Federal Title IV financial aid recipients who resign will be liable for any unearned funds received as determined by the Federal Return of Funds Policy (<https://auburnpub.cfmnetwork.com/B.aspx?BookId=12294&PageId=460700>). These amounts will be charged back to the student's university account and immediately due to the university.

## Payment of University Obligations

University registration or other requests for class assignment create a liability for the payment of tuition and fees resulting from assigned classes. Students are expected to meet all financial obligations when they fall due. The university reserves the right to deny admission, dis-enroll, prevent participation in graduation and withhold transcripts, cap, gown and diploma, and pursue collection of debt of any student who fails to meet promptly their financial obligations to the university. It is each student's responsibility to be informed of all payment due dates, deadlines, and other requirements by referring to official sources of university information such as this bulletin, office and departmental web sites, official calendar of events, announcements printed in the Plainsman, or that disseminated by other means from time to time.

Students owing charges for prior terms will not be allowed to register for future terms until all charges are paid. Students who fail to meet their financial obligations or fail to make satisfactory financial arrangements with the university, may be referred to a collection agency. Students that fail to pay any unpaid balance on their student account will be personally responsible for the debt, and agree to reimburse Auburn University the fees of any third party collection agency, which may be based on a percentage at a maximum of 40% of the debt (including principal and late fees prior to referral to such agency) and all costs and expenses including reasonable attorneys' fees, court costs, and any other charges necessary for the collection of the debt.

The Auburn University Billing and Receivable System will bill students the majority of their charges. Among the charges included within this system are those for tuition and fees, dining plan, housing and parking. Other charges will be included in the system as deemed appropriate. Any questions concerning a charge should be directed to the department responsible for that particular charge.

Statements will be processed at approximately monthly intervals corresponding to the university's semester schedule. A statement for tuition and fees will be billed and due prior to the beginning of each semester. Additional charges will be billed as incurred. All charges appearing on a billing statement must be cleared by the due date for that statement or late payment charges will be assessed. Late payment charges may be waived for tuition resulting from university registration and housing charges when financial aid is processed through the university and evidence of such aid is recorded on the statement.

Statements will be delivered via eBill (the university's electronic billing system). Students are notified through TigerMail when a new billing statement has been processed. Students may grant access to others to view their eBill statements and receive electronic statement notifications.

## Checks

Checks given in payment of any university obligation are accepted subject to final collection. If the bank on which the check is drawn does not honor the demand for payment and returns the check unpaid, the student will pay a returned check fee of \$25 and any applicable late payment charges. If payment is not cleared promptly, the student's registration may be canceled. The university has the right but not the obligation to redeposit any insufficient check without notice to the student or maker.

**Veterans**

All students utilizing a Federal VA Education benefit (Chapter 30, Chapter 33, Chapter 35, and Chapter 1606) are responsible for paying fees and charges on the same basis as other students. Students utilizing Chapter 31 (Veterans Readiness and Employment) and students receiving the Alabama GI Dependent Scholarship (ALGI) should make arrangements for their tuition, fees and books to be paid prior to their first payment due date. For questions about any of these benefits, please reach out to the Veterans Resource Center at [veterans@auburn.edu](mailto:veterans@auburn.edu).

**Foreign Students Under Contract**

A special administration management/program fee will be negotiated for foreign students who come to the university under a contractual arrangement that requires special administrative and programming arrangements beyond those of the regular academic program of the university.